

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
June 19, 2019
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Vice Chair, Commissioner Paul Fleming, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Commissioner Roy A. Burrell, Commissioner David L. Crutchfield, II, Commissioner Michael P. Deville, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner Ronald Lattier, Commissioner James F. Maxey, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Chair Designee, Thomas M. Clark.

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

3. INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PERSUANT TO LRS 2:14

Others Present: None

4. APPROVAL OF AGENDA

By motion of Commissioner Lattier, seconded by Commissioner Crutchfield, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

5. APPROVAL OF MINUTES

By motion of Commissioner Burrell, seconded by Commissioner Crutchfield, the minutes of the May 15, 2019 and May 28, 2019 meetings were unanimously approved.

6. TREASURER'S REPORT

By motion of Commissioner Simpson, seconded by Commissioner Lattier, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of May 2019 were unanimously approved.

7. COMMITTEE REPORTS

a) Contracts

Consideration of Proposals for Ft. Buhlow Playground Equipment and Playground Surfacing/Project No. 19-06: By motion of Commissioner Lattier, seconded by Commissioner Deville, the Commission unanimously approved awarding the materials portion of the project to Total Recreation Products of Cypress, Texas in the amount of \$24,876.08 and the rubber playground surfacing materials to RMP USA in the amount of \$7,824.00

Consideration of Proposals for the 2019 Office Building Repair Work/Project No. 19-11: By motion of Commissioner Lattier, seconded by Commissioner Crutchfield, the Commission unanimously approved award of contract to Martin Metal in the amount of \$88,502.00 for the base bid with add alternate 1 & 2 and a corresponding budget amendment increase to \$100,000.00.

Consideration of Proposals to Purchase Utility Trailer for the Skid Steer Loader: This item was deferred to the July 2019 Commission meeting.

Consideration of Approval of Change Order No. 1/Stoner and Teague Parking Lot Lighting

Rehabilitation Project/Contract No. RRW-769/Light Fixture Revisions: By motion of Commissioner Lattier, seconded by Commissioner Jones, the Commission unanimously approved Change Order No. 1 altering light fixtures from the originally bid 277 volt fixtures to 480 volt fixtures, due to the electrical systems being 480 volt, at an additional cost of \$3,500.00.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Award of Land Lease/Grand Ecore Recreation Area/300 Acres: By motion of Commissioner Sayes, seconded by Commissioner Maxey, the Commission unanimously approved award of land lease to Mr. Doug Heimer for \$30,021.00 annually (\$100.17 per acre) for the 5-year lease term.

c) Recreation

Consideration of Red River Waterway Commission Boat Ramp Closure Policy:

By motion of Commissioner Greer, seconded by Commissioner Lattier, the Commission unanimously approved amending the Red River Waterway Commission (RRWC) Boat Ramp Closure Policy to implement and follow the "Action Stages" of the National Weather Service Advanced Hydrologic Prediction Service for the waterway system. The RRWC will also implement slightly more restricted closure numbers for specific areas/recreational facilities along the waterway. Following is the approved Red River Waterway Commission Boat Ramp Closure Policy's closure gauge readings by recreational facility:

Facility	Closure Gauge Location	Closure Gauge Reading
North Caddo	Shreveport	26
Stoner Avenue	Shreveport	21
Teague Parkway	Shreveport	21
Bishop Point	Shreveport	26
Coushatta	Coushatta	29
Red Oak Lake	Coushatta	30.5
Grand Ecore	Grand Ecore	32
Natchitoches	Grand Ecore	32
St. Maurice	Grand Ecore	32
Montgomery	Grand Ecore	32

Red Bayou	Grand Ecore	32
Colfax	Grand Ecore	32
Boyce	Alexandria	28
Ft. Buhlow	Alexandria	25
Alexandria Levee Park	Alexandria	25
Lock and Dam No. 2	Alexandria	28
Poland	Alexandria	28
Ben Routh	Alexandria	25
Brouillette	Alexandria	28

Recreation Area Status Report – A prepared report was provided in the meeting packet. The report indicated that during the month of May 2019 there had been approximately 87,000 visitors to the District recreation areas.

d) **Ports** - None

e) **Public Awareness & Marketing**

Marketing Update - A prepared report was provided in the meeting packet. In addition, Marketing Director, Eric Gilmore discussed:

- Caddo-Bossier Port is still active with the steel coil industry even with the hindrance of high water.
- Cultivation of future events: Major league fishing tournament and Catfish tournament on the Red River.
- Recreational facility tours will be scheduled in July or August.
- The newly approved revision to the RRWC's Boat Launch Closure Policy will greatly aid in development of personal recreation and tournament events upon the Red River.
- Grand Ecore RV Park continues to receive wonderful reviews. Park activity has seen a continual increase since its opening in 2017.

f) **Personnel** - None

g) **Revenue, Banking & Budget**

Consideration of Approval of 2018 Audit: By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Commission unanimously approved the Red River Waterway Commission's 2018 audit.

h) **Legislative** - None

8. **EXECUTIVE DIRECTOR'S REPORT**

- Old River Lock will be closed until approximately July 22, 2019.
- The Corps of Engineer's dredging contract ends July 18, 2019.
- There is significant siltation at lock approaches.
- Lock & Dam 2 dewater is scheduled for August 15, 2019. Industry affected in that area of the Red River are requesting 60 days prior to dewater closure for stockpiling materials.

9. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets.

10. **GENERAL COUNSEL REPORT** - None

11. **CORPS OF ENGINEERS REPORT** - None

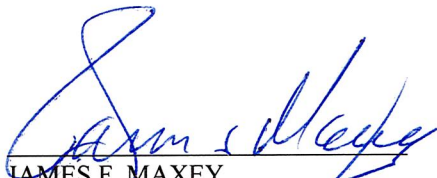
12. **RED RIVER VALLEY ASSOCIATION** - None

13. **OTHER BUSINESS** - None

14. **COMMENTS FROM THE PUBLIC** - None

15. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Simpson, seconded by Commissioner Burrell, and unanimously approved, the meeting was adjourned.


 JAMES F. MAXEY
 SECRETARY/TREASURER


 SHAWN D. WILSON, Ph.D.
 CHAIR